

Amended on October 27th 2023, approved by the 7th meeting of
International and Cross-Strait Affairs Committee

Kainan University

Admissions Brochure

For International Students

Spring Intake 2024



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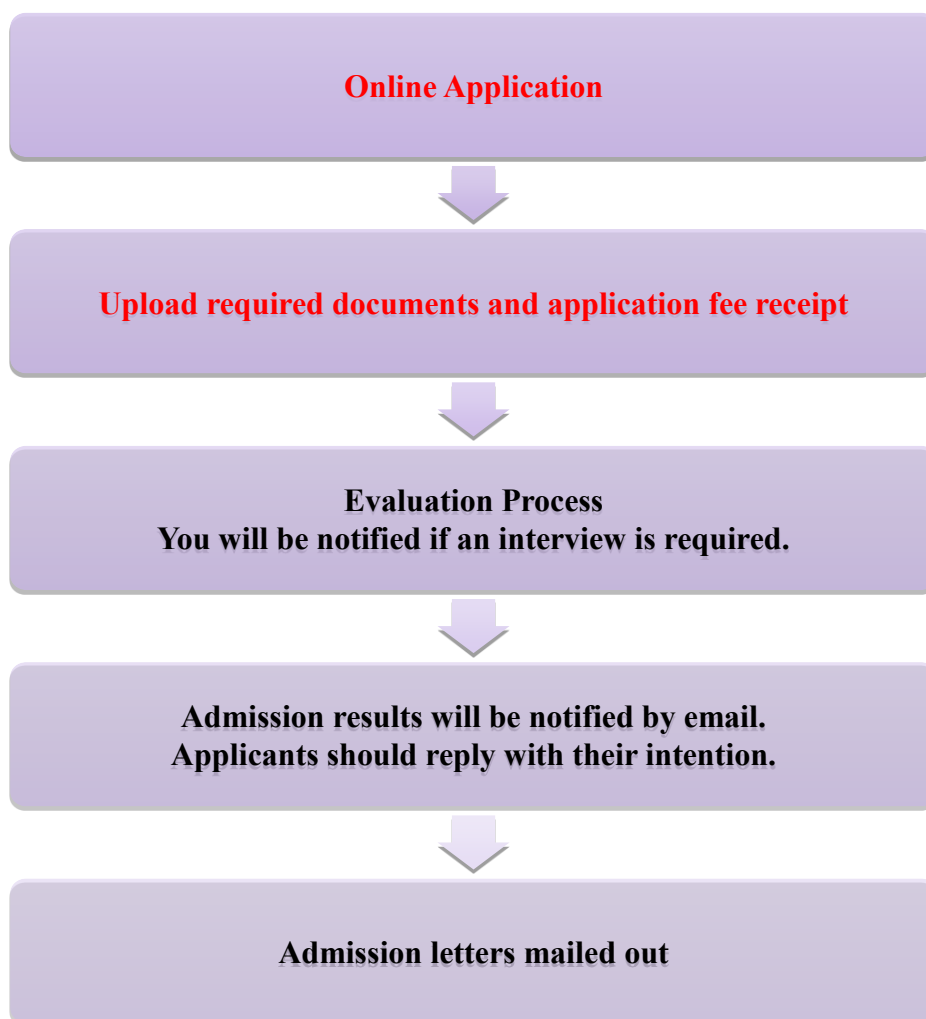
Disclaimer: Kainan University will NEVER authorise any third parties for taking admissions.



Admission Timeline

Date & Time	Description
Monday, October 30 th 2023, 9am	Admission Announcement: Online Application
Friday, January 12 th 2024, 4pm	Admission Deadline (Close Online Application) Application fee, documents uploaded shall be completed before January 12 th 2024 Friday, 4pm.
Wednesday, January 31 st 2024, 4pm	Online Assessment Results Announcement
Wednesday, February 7 th 2024, 4pm	Online Confirmation Enrollment
February 2024	Beginning Semester

Application Procedure



Applicant Eligibility

A person who meets the requirements below is eligible to apply for admission:

1. Nationality Requirement: A person who holds a foreign nationality and does not have the 'Overseas Chinese' identity and meets the laws and regulations of the Ministry of Education (M.O.E). Regulations Regarding International Students Undertaking Studies in Taiwan (See attachment 1)
2. Education Background Requirement: A person who holds a bachelor's degree or equivalent academic background can apply for Master's Degree programs.

Language Proficiency Requirements

Application for Chinese-Taught Departments

1. Applicants applying for Department of Applied Chinese (Foreign Students Bachelor's Program) must have at least TOCFL A2 or equivalent Chinese language certification.
2. Applicants applying for other departments using Chinese medium instructions shall have at least TOCFL B1 or equivalent Chinese language certificate.
3. Applicants from native Chinese-speaking countries or graduated from Chinese-taught institutions and shall attach relevant documents.
4. Applicants whose previous degree major was Chinese medium instruction.

Application for English-Taught Departments (Bachelor's Programs)

1. Applicants' proof of English proficiency shall reach at least CEFR B1 or equivalent level certificate.
2. Native English speakers or those who graduated from English-taught institutions and shall attach relevant documents.

Admission Information

1. Length of Study: Bachelor's programs 4-6 years; Master's programs 1-4 years.
2. The university consists of six colleges containing 16 departments, including School of Commerce, School of Informatics, School of Transportation and Tourism, School of Humanities and Social Sciences, School of Healthcare Management, and School of Law.
3. KNU Chinese Language Center offers Mandarin learning courses for a fee. Or, International

students will be assigned with language companions to help them boost their Mandarin proficiency

4. Please visit “Academic Units” Section on KNU website to check course schedules, and faculty member information of each department.

5. Admission Quota:

(1) Departments of Key Industry, Foreign Students’ Bachelor Program: 150 persons.

(2) Admission quotas: Bachelor’s program 197 persons; Master’s program 7 persons.

Foreign Students' Bachelor Program, Departments of Key Industry			
Department	Instruction Medium	Bachelor	Master
Department of Information Communication	Chinese	✓	
Department of Nutrition and Health Sciences		✓	
Department of Health Industry Management		✓	
1. Chinese language general studies mixed with professional courses during Freshman year. 2. Increased opportunities for seeking employment in Taiwan. ※Students shall submit their TOCFL B1 or above certificate at the end of freshman year.			

English Medium Instruction Program			
Department	Instruction Medium	Bachelor	Master
International Honors Program (IHP)	English	✓	
1. Four major aspects in business: Management, Information, Finance, and Innovation. 2. English medium instruction program: Local and foreign students learn together in class. 3. Chinese language learning environment and resources. 4. Pay tuition fees in Taiwan and gain a chance to exchange with our sister schools or join the dual-degree program in the United States. 5. More than one third of the faculty hold a PhD from universities in UK and the US. 6. Elite global business training class.			

Foreign Students’ Bachelor Program			
Department	Instruction Medium	Bachelor	Master
Department of Applied Chinese	Chinese	✓	
1. Foreign students’ Bachelor Program. 2. Professional practical listening, speaking and literacy language training course. 3. Interdisciplinary professional language application courses. 4. Professional PhD lecturers from Europe, the US, Japan, and Australia. 5. Excellent environment for taking a double major or double degree.			

Department Information			
School of Commerce			
Department	Instruction Medium	Bachelor	Master
Department of Business and Entrepreneurial Management	Chinese	✓	
Department of International Business	Chinese	✓	✓
International Honors Program (IHP)	English	✓	
School of Informatics			
Department	Instruction Medium	Bachelor	Master
Department of Information Management	Chinese	✓	✓
Department of Information Communications		✓	
Department of Film and Creative Media		✓	
School of Transportation and Tourism			
Department	Instruction Medium	Bachelor	Master
Department of International Logistics and Transportation Management	Chinese	✓	
Department of Tourism and Hospitality Management		✓	
Department of Air Transportation		✓	
Department of Leisure and Recreation Management		✓	
Master's Program of Tourism and Transportation (Tourism and Leisure Section)			✓
Master's Program of Tourism and Transportation (Air Transportation and Logistics Section)			✓
School of Humanities and Social Sciences			
Department	Instruction Medium	Bachelor	Master
Department of Applied Japanese	Chinese	✓	
Department of Applied English		✓	
Department of Applied Chinese		✓	
MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Japanese Studies Program)			✓
MA in Applied Language Studies, School of Humanities and Social Sciences(Applied English Studies Program)			✓
MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Chinese Studies Program)			✓

Master Degree Program in the Graduate Institute Public Affairs of School of Humanities and Social Sciences			✓
School of Healthcare Management			
Department	Instruction Medium	Bachelor	Master
Department of Nutrition and Health Sciences		✓	
Department of Health Industry Management		✓	
Master's Program of Health Care Technology			✓
School of Law			
Department	Instruction Medium	Bachelor	Master
Department of Law		✓	✓

Application

All application shall be done online.

Online application website: <https://oicass.knu.edu.tw/intladmission/index/index/applyIntladmissionSn/7>

Notice:

1. Please retain the email and password you provided during the online registration, as they will be essential for subsequent access to the application system for data modification, document uploads, and inquiry into eligibility review and admission results.
2. It is imperative to ensure that payment and document uploads are completed within the stipulated application period. Responsibility for any loss of application rights due to delays rests solely with the applicant.

Application Fee and Payment Method

Application Fee: NT2,000

Payment methods

1. On-site cashier, located in S Building room S104.
2. Domestic bank transfer

Bank Name	陽信商銀-古亭分行
Bank Code	108-0306
Account Number	03101-000033-3
Title	財團法人私立開南大學

3. International bank transfer

Bank Name	SUNNY BANK INTERNATIONAL BANKING DEPARTMENT
Bank Address	2FL. NO.143 FU HSING N. RD. TAIPEI TAIWAN
Bank Telephone Number	886-2-27191616
Bank FAX Number	886-2-27190179
Swift Code	SUNYTWTP
Beneficiary's A/C NO.	031010000333
Beneficiary's A/C Name	KAINAN UNIVERSITY

✂Message for the Beneficiary: APPLICANT'S NAME

✂Please ensure the money is transferred in **full** to the beneficiary bank account and pay the processing fee on your own.

✂The application fee is non-refundable.

Notice:

1. All applicants are required to upload the necessary documents through the online registration system. Partial uploads and file updates are allowed until the deadline. Please carefully review your documents for accuracy and click the "Submit Application" button. The files confirmed and submitted by the applicant in the system will be considered final, and no requests for modifications or additional submissions will be accepted at a later date.
2. Except for photographs, all application documents should be uploaded in PDF format. Please upload documents according to the respective fields, with only one file per document category. If you have multiple electronic files for a single document category, kindly consolidate them into a single file before uploading.
3. Any forgery, alteration, impersonation, or misrepresentation in the application documents or materials submitted during registration or admission will result in the immediate cancellation of application or admission privileges. Legal action will be pursued, and if such discrepancies are discovered after enrollment or graduation, enrollment will be revoked, and any awarded bachelor's degree certificates will be reclaimed.
4. Admitted students are required to present the original copies of relevant proof documents during enrollment.
5. All candidates applying for our institution's various admissions tests implicitly consent to the use of their basic information and application data for testing and administrative purposes. Information provided to our institution and its related units will be used accordingly, following the regulations of the "Personal Data Protection Act."
6. Prior to registering, please confirm that you meet the eligibility requirements for the program you are applying to. In cases of ineligibility, the following actions may be taken:

- i. Applicants discovered to be ineligible before receiving the results of the application review will have their application disqualified.
 - ii. Applicants who are admitted and then found ineligible during registration will have their admission revoked.
 - iii. Students who are found ineligible after enrollment will be required to withdraw from the institution.
7. Admission to our institution does not guarantee the issuance of a national visa.

Required Documents

1. Affidavit of foreign status
2. Photocopies of passport, visa, and residence permit (one of each)
3. Photocopies of highest academic diploma and transcripts
4. Financial statement with a minimum of USD 3,000 within the past three months
5. Language proficiency certificate
6. Autobiography
7. Application fee receipt
8. Other relevant documents such as awards, competitions, certifications, and achievements.

Assessment

The international recruitment center will accept the applications from international students and assess their qualifications and pass the qualified students to the appropriate academic units for secondary screening. The final result will be announced by the Office of International and Cross-Strait Affairs Committee.

Matriculation

1. Admitted students should register with their department by the designated time. Applicants who fail to complete the following registration procedures are regarded as forfeiting their admission.
 - i. Passport
 - ii. Visa
 - iii. Admission Letter
 - iv. Four 2-inch passport size photo
 - v. Original copy of highest education diploma and transcript notarized by a ROC

overseas representative office.

- vi. A proof of the National Health Insurance (Taiwan) for those who have studied in Taiwan or proof of medical and injury insurance (obtained abroad and verified by the R.O.C. embassies, consulates, or missions abroad, valid at least six months after students arrive in Taiwan).
 - vii. Health certificate within 3 months, which should be verified by Taiwan's overseas representative office if the medical exam is done overseas.
 - viii. Financial Statement within 3 months (USD 3,000)
2. Admitted undergraduate students who are unable to enroll for any reason may apply for a one-year deferral of admission before the announced deadline. Admitted graduate students may apply for a deferral to their department/institute. The deferral is valid upon approval. Admitted graduate students who are unable to enroll in the second semester will be disqualified.
3. Transferring credits from other universities is possible by application to the department/institute, based on the relevant regulations of KNU.

Tuition and miscellaneous Fees

- 1. The tuition fees are determined based on the announcement of KNU comptroller office for foreign students in each department.
- 2. Students can apply for refunds when drop out or suspend from school. Such regulations are conducted by the Ministry of Education, the table below shows the refund amount and standards:

Suspension/ Drop out period	Tuition Fee	Miscellaneous Fee	Others	Safety Insurance
Before matriculation	No payment required			
After matriculation	Refund 2/3	Fully refund		Non-refundable
Withdraw before 1/3 of the semester	Refund 2/3			
Withdraw during for 1/3 of the semester	Refund 1/3			
Withdraw after 1/3 of the semester	Non-refundable			

※Other fees included: Computer and Network Usage/Language Audio-Visual Fee

New Student Grant

1. The total amount of tuition and miscellaneous fees waived for two semesters for Overseas Chinese and international students in the Bachelor's programs are as follows:

School Year	Freshman		Sophomore		Junior	
	1 st semester	2 nd semester	1 st semester	2 nd semester	1 st semester	2 nd semester
Tuition & Miscellaneous Fees Deduction	100%	20%	20%	20%	20%	20%

2. A transfer student will receive the grant according to his/her school year.
3. The total amount of tuition and miscellaneous fees waived for one semester for Overseas Chinese and foreign students in the Master's program is 50% in the first semester and 50% in the second semester of the first year of study.
 - ✖ Kainan University reserves the right to update the regulations on scholarships without prior notice.
 - ✖ The submission of the documents should be done before the deadline of the school enrollment during the admission process.

Dormitory Fees

1. The table below shows the amount of dormitory fees. Such amount will be subject to the announcement of Student Affairs Office.
2. The amounts are in New Taiwan Dollars and calculated on the basis of an academic year. Accommodation fee for summer and winter break are subject to announcement.
3. An amount of NT3,000 will be charged for utilities (Such deposit will be return if the usage of utilities hasn't reach the capacity).

Dormitory	Room Type		Dormitory Fee (As an academic year)
Student Resident Hall 1 (Bedsit)	Standard	Quad	NT25,500
		Triple	NT34,000
		Double	NT51,000
	Exquisite *Equipped with	Quad	NT26,200
		Triple	NT34,900

	refrigerator	Double	NT52,100
Student Resident Hall 2 (Studio)	Standard	Quad	NT31,500
		Triple	NT42,000
		Double	NT63,000
	Exquisite *Equipped with refrigerator	Quad	NT32,200
		Triple	NT42,900
		Double	NT64,100

Other fees

The amounts are all in New Taiwan Dollars.

Content	Estimated Amount
Book Cost	NT500-1000/per textbook, depending on the teaching material specified by the lecturer.
Foreign Student Insurance	Medical Insurance (Only required for the first 6 months after enrollment) First 6 months after enrollment: NT3,270 (NT545 x 6 months) Safety Insurance: NT494, subjected to announcement.
Computer and network communication usage Fee	NT1,600/semester
Language audio-visual Fees	NT1,000/semester
National Health Insurance Fee	Starting from living in Taiwan successively for half a year: NT4,956 (NT826/per month × 6 months), paid every six months.

Regulations Regarding International Students Undertaking Studies in Taiwan

Article 1 These Regulations are formulated in accordance with the provisions of Article 25, Paragraph 3 of the University Act, Article 32, Paragraph 1 of the Junior College Act, Article 41, Paragraph 1 of the Senior High School Education Act, and Article 6, Paragraph 3 of the Primary and Junior High School Act.

Article 2 A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who meets the following requirements is permitted to apply for admission to an educational institution, in accordance with the provisions of these Regulations:

1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.
2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.
3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given

exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

Article 3 An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided

overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph. The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

Article 4 An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

1. If an international student is applying for admission to a master’s degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall

handle the application in accordance with its regulations;

2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

Article 5 In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the admission quota that was approved for the institution for the previous academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the admission quota that was approved for the institution for the previous academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may augment the number of places at their institution available to international students by the number of places that were available to local students within the admission quota that was approved for the institution for the

previous academic year and shall first report such an increase to the Ministry of Education for approval.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

Article 6 A university or tertiary college that recruits and admits international students into any year of its programs shall formulate its own related admission regulations and make these public after they have been approved by the Ministry of Education, and formulate a set of international student admission guidelines that outline details of the degree programs that admit international students, the length of time in which each program must be completed, admission quotas, admission eligibility requirements, reviewing and screening methods, and any other related regulations.

Article 7 International students applying for admission to a university or tertiary college shall submit the following documents and apply directly to the university or college during its designated application period, and applicants who pass the review or screening process will be issued an admission notice:

1. An enrollment application form

2. Academic credentials:

- (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

- (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

- (3) Academic credentials from other areas:

- A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

- B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization

commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, university, college, or private organization.

4. Other documents required by the educational institution being applied to.

When an educational institution reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

Article 7-1 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8 An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2. An international student who has graduated from a school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, Paragraph 1, or the provisions of Article 7, Paragraph 1, Subparagraph 2.

- Article 9** A university or tertiary college that admits international students shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.
- Article 10** An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.
- Article 11** An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each competent education administrative authority has some provision that overrides it.
- Article 12** An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.
- An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution. However, student whose application was handled in the same manner as the admission procedures for domestic students and who apply for naturalization to acquire the nationality of the ROC in accordance with Subparagraph 1 to 3, Paragraph 1, Article 4 of the Nationality Act is not subject to this requirement.
- If international student who studies in university or tertiary college in Taiwan want to transfer to another university or tertiary college. Each university or tertiary college shall formulate its own regulations regarding transfers of international students who study in university or tertiary college in Taiwan, incorporate these into its admission regulations,

and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

Article 13 A university or tertiary college may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. A university or tertiary college may also apply, *mutatis mutandis*, its own international student admission regulations to accept suitable international students as non-degree students.

With approval from each competent education administrative authority, senior secondary schools, junior high schools, and elementary schools may recruit international students for short-term periods of study in Taiwan of one year or less.

Article 14 Educational institutions at all levels that establish programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so in accordance with the regulations governing overall scale of and resources for development of an educational institution at their level, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.

Article 15 In order to provide incentive awards for outstanding international students who are studying at universities and tertiary colleges in Taiwan, the Ministry of Education may set up international student scholarships or may subsidize universities and tertiary colleges to do so.

To encourage international students to come and study in Taiwan, universities and tertiary colleges may allocate funds to set up scholarships or financial study assistance to international students.

Article 16 Universities and tertiary colleges shall designate units or personnel to be responsible for handling international student admission applications, counselling, and liaison matters. These units or personnel shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, universities and tertiary colleges shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

Article 17 A five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval no later than November 30 each year, before recruitment may begin. The competent education administrative authorities at the municipality, county, and city levels shall submit their approved lists of the approved quotas for each educational institution in their jurisdiction to the Ministry of Education no later than December 31 each year for future reference.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

When necessary, the categories of countries and quotas for the admission of international students referred to in Paragraph 1 may be stipulated by the Ministry of Education in consultation with the Ministry of the Interior, and the Ministry of Foreign Affairs.

Article 18 Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. An enrollment application form.

2. Academic credentials:

- (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

- (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

- (3) Academic credentials from other areas:

- A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan

business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan.

4. Documentary evidence of the eligibility of a guardian in Taiwan.

5. A power of attorney from the student's parents or other legal representative, which has been authenticated by an overseas mission, appointing the guardian in Taiwan.

6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.

7. Any other documents required by the school, college, or university.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

Article 19 The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by

a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

Article 20 An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:

1. An enrollment application form;
2. A photocopy of a legitimate resident permit;
3. Academic credentials:
 - (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
 - (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
 - (3) Academic credentials from other areas:
 - A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.
 - B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the competent education administrative authority for a transfer to be admitted to a school that has a vacancy.

A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This 'provisional' status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

Article 20-1

If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student's country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

Article 21 The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the previous two articles, or who have received a MOFA Taiwan Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.
2. Students admitted to an educational institution in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.
3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the same level.

A student who was admitted to an educational institution in Taiwan before the date of effect of the February 1, 2011 amendment to these Regulations shall pay tuition and other for this stage of education fees in accordance with the pre-amendment provisions.

Article 22 When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan.

If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

Article 23 If an investigation verifies that an international student has violated the provisions of the Employment Services Act, their educational institution, or the appropriate competent authority shall immediately handle the matter in accordance with the regulations.

Article 24 If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the

National Immigration Agency of the Ministry of the Interior where their educational institution is located and send copies of these notifications to the Ministry of Education.

Article 25 If it is considered necessary, the competent education administration authority may visit educational institutions that admit international students. Any institution found in violation of the provisions of these Regulations shall be dealt with in accordance with the provisions of the applicable laws and regulations.

If an educational institution is not acting in accordance with the provisions of Article 23, depending on the circumstances, the appropriate competent education administration authority may also adjust the international student enrollment quotas for that educational institution.

Article 26 The provisions of Article 7, Paragraph 4, Subparagraphs 1, 3, and 4, and of Articles 9, 15, 16, 22, and 24 also apply, *mutatis mutandis*, to the application procedures, scholarships and subsidies, supervision and guidance, absences from one quarter or more of the total scheduled class hours of a semester, and the reporting of changes to or loss of student status for international students who come to Taiwan to study Mandarin at a Chinese Language Centers affiliated with a university or tertiary college in Taiwan.

Article 27 The format of the forms referred to in Article 7, Paragraph 1, Subparagraph 1; in Article 18, Paragraph 1, Subparagraph 1; and in Article 20, Paragraph 1, Subparagraph 1 shall be determined by each educational institution. The format of the forms referred to in Article 18, Paragraph 1, Subparagraphs 5 and 6 shall be prescribed by the Ministry of Education.

Article 27-1 Experimental education institutes may recruit international students to study in Taiwan in accordance with the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below, and apply, *mutatis mutandis*, the provisions of the following articles of these Regulations:

1. Article 2.
2. Article 3.
3. Article 4.
4. Article 11.
5. Article 13, Paragraph 2.
6. Article 17, Paragraph 1.
7. Article 18.
8. Article 19, Paragraph 1.
9. Article 20, Paragraph 1 to Paragraph 4.

10. Article 22.
11. Article 23.
12. Article 25, Paragraph 1.
13. The preceding article.

The plans that an experimental education institute draws up related to international students' undertaking studies at their institute in Taiwan shall include items pertaining to putting in place personnel specifically responsible for international students.

The categories of countries from which an experimental education institute is permitted to recruit international students are the same as those set out in the regulations specifying the categories of countries from which elementary and secondary level schools are permitted to recruit international students.

A person who meets the criteria set out in Article 19, Paragraph 1 is restricted to being the guardian of just one international student. However, any person who is also the person in charge of an experimental education institute or is the legal representative of a non-profit body that has established an experimental education institute, that person is restricted to being the guardian of up to five international students.

Experimental education institutes shall incorporate the regulations they draws up governing the fees for international student that they enroll and associated refunds into the fee collection and refund regulations referred to in Article 6, Paragraph 4, Subparagraph 7, of the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below.

If an international student loses their student status, suspends their studies, or changes or terminates their undertaking a period of short-term study, or had other changes in their circumstances, the experimental education institute shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where the experimental education institute that the student attended is located, and send copies of these notifications to the Ministry of Education, and to the competent education administrative authority of the special municipality, county or city where the experimental education institute that the student attended is located, and the school where the student is nominally registered.

Article 28 These Regulations shall take effect on August 1, 2012.

The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall

take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.

=====END OF REGULATIONS=====