

中華民國 112 年 1 月 31 日本校 111 學年度第 7 次國際及兩岸事務委員會決議通過

# Kainan University

## Admissions Brochure

## For International Students

## Fall Intake 2023



Address: No.1 Kainan Road, Luzhu District,  
Taoyuan, 33857 (R.O.C.)

Contact No.: +886-3-341-2500 Ext. 6028

Website: <https://knuoica.knu.edu.tw/>

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**Disclaimer: Kainan University will NEVER authorise any third parties for taking admissions.**



## Admission Timeline

	Date
Admissions Announcement	March 1 <sup>st</sup> 2023 (Wed)
Submission Date	March 1 <sup>st</sup> 2023 (Wed) to August 11 <sup>th</sup> 2023 (Fri)
Assessment Results Announcement	Admission results will be notified by email and applicants should reply with their intention of attending KNU upon receiving notification.
Acceptance Letters Sent Out	Admission letters will be mailed out after 2 weeks. Applicants should contact the center immediately if they do not receive the letter.
Semester Start	September 2023

## Application Procedure



## **Applicant Eligibility**

**A person who meets the requirements below is eligible to apply for admission:**

1. Nationality Requirement: A person who holds a foreign nationality and does not have the ‘Overseas Chinese’ identity and meets the laws and regulations of the Ministry of Education (M.O.E).  
Regulations Regarding International Students Undertaking Studies in Taiwan (See attachment 1)
2. Education Background Requirement: A person who holds a bachelor’s degree or equivalent academic background can apply for KNU’s Master’s Degree programs.

## **Language Proficiency Requirements**

### **Application for Chinese-Taught Departments**

1. Applicants applying for Department of Applied Chinese (Foreign Students Bachelor’s Program) must have at least TOCFL A2 or equivalent Chinese language certification.
2. Applicants applying for other departments using chinese medium instructions shall have at least TOCFL B1 or equivalent Chinese language certificate.
3. Applicants from native Chinese-speaking countries or graduated from Chinese-taught institutions and shall attach relevant documents.
4. Applicants whose previous degree major was Chinese.

### **Application for English-Taught Departments (Bachelor’s Programs)**

1. Applicants’ proof of English proficiency shall reach at least CEFR B1 or equivalent level certificate.
2. Native English speakers or those who graduated from English-taught institutions and shall attach relevant documents.

## Admission Information

1. Length of Study: Bachelor's programs 4-6 years; Master's programs 1-4 years.
2. The university consists of six colleges containing 16 departments, including School of Commerce, School of Informatics, School of Transportation and Tourism, School of Humanities and Social Sciences, School of Healthcare Management, and School of Law.
3. KNU Chinese Language Center offers Mandarin learning courses for a fee. International students will be assigned buddies to help them boost their Mandarin proficiency
4. Please visit "Academic Units" Section on KNU website to check course schedules, and faculty member information of each department.
5. Admission Quota:
  - (1) Departments of Key Industry, Foreign Students' Bachelor Program: 150-person.
  - (2) General Departments: Bachelor's program 273-person; Master's program 22-person.

### Foreign Students' Bachelor Program, Departments of Key Industry

Department		Instruction Medium	Bachelor	Master
資訊傳播學系	Department of Information Communication	Chinese	✓	
保健營養學系	Department of Nutrition and Health Sciences		✓	
健康產業管理學系	Department of Health Industry Management		✓	

1. Chinese language general studies mixed with professional courses during Freshman year.
  2. Increased opportunities for seeking employment in Taiwan.
- ※Students shall submit their TOCFL B1 or above certificate at the end of freshman year.

### English Medium Instruction Program

Department		Instruction Medium	Bachelor	Master
商學院國際榮譽學士學位學程	International Honors Program (IHP)	English	✓	

1. Four major aspects in business: Management, Information, Finance, and Innovation.
2. English medium instruction program: Locals and foreign students learn together in class.
3. Chinese language learning environment and resources.
4. Pay tuition fees in Taiwan and gain a chance to exchange with our sister schools or join the dual-degree program in the United States.
5. More than one third of the faculty hold a PhD from universities in UK and the US.
6. Elite global business training class.

## Foreign Students' Bachelor Program

Department		Instruction Medium	Bachelor	Master
應用華語學系	Department of Applied Chinese	Chinese	✓	

1. Foreign students' Bachelor Program.
2. Professional practical listening, speaking and literacy language training course.
3. Interdisciplinary professional language application courses.
4. Professional PhD lecturers from Europe, the US, Japan, and Australia.
5. Excellent environment for taking a double major or double degree.

## Department Information

### 商學院 School of Commerce

Department		Instruction Medium	Bachelor	Master
企業與創業管理學系	Department of Business and Entrepreneurial Management	Chinese	✓	
國際企業學系	Department of International Business		✓	✓
商學院國際榮譽學士學位學程	International Honors Program (IHP)		✓	

### 資訊學院 School of Informatics

Department		Instruction Medium	Bachelor	Master
資訊管理學系	Department of Information Management	Chinese	✓	✓
資訊傳播學系	Department of Information Communications		✓	
電影與創意媒體學系	Department of Film and Creative Media		✓	

### 觀光運輸學院 School of Transportation and Tourism

Department		Instruction Medium	Bachelor	Master
國際物流與運輸管理學系	Department of International Logistics and Transportation Management	Chinese	✓	

觀光與餐飲旅館學系	Department of Tourism and Hospitality Management		✓		
空運管理學系	Department of Air Transportation		✓		
休閒事業管理學系	Department of Leisure and Recreation Management		✓		
觀光運輸學院碩士班 觀光休閒組	Master's Program of Tourism and Transportation (Tourism and Leisure Section)			✓	
觀光運輸學院碩士班 航空運輸物流組	Master's Program of Tourism and Transportation (Air Transportation and Logistics Section)			✓	
<b>人文社會學院 School of Humanities and Social Sciences</b>					
<b>Department</b>		<b>Instruction Medium</b>	<b>Bachelor</b>	<b>Master</b>	
應用日語學系	Department of Applied Japanese	<b>Chinese</b>	✓	✓	
應用英語學系	Department of Applied English		✓	✓	
應用華語學系	Department of Applied Chinese		✓	✓	
應用語言碩士班 日語組	MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Japanese Studies Program)			✓	
應用語言碩士班 英語組	MA in Applied Language Studies, School of Humanities and Social Sciences(Applied English Studies Program)			✓	
應用語言碩士班 華語組	MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Chinese Studies Program)			✓	
人文社會學院 公共事務碩士班	Master Degree Program in the Graduate Institute Public Affairs of School of Humanities and Social Sciences				✓

健康照護管理學院 School of Healthcare Management				
Department		Instruction Medium	Bachelor	Master
保健營養學系	Department of Nutrition and Health Sciences	Chinese	✓	
健康產業管理學系	Department of Health Industry Management		✓	
健康照護技術碩士班	Master's Program of Health Care Technology			✓
法學院 School of Law				
Department		Instruction Medium	Bachelor	Master
法律學系	Department of Law	中文 Chinese	✓	✓

## Application

### 1. Onsite

Please submit the application documents to KNU OICA office during opening hours (8 am-5 pm).

Address: B112, 1<sup>st</sup> Floor, Office of International and Cross-Strait Affairs, Zhuo Yue Hall. No.1 Kainan Road, Luzhu District, Taoyuan, 33857 (R.O.C.)

### 2. By email

Please scan all required documents and email to [oica.irc@gapps.knu.edu.tw](mailto:oica.irc@gapps.knu.edu.tw)

Please address the document: 'KNU – Foreign Student Application for Fall Intake 2023\_YourName' in the subject bar.

## Application Fee and Payment Method

**Application Fee: NT2,000**

### Payment methods

1. On-site cashier, located in S Building room S104.

2. Domestic bank transfer

<b>Bank Name</b>	陽信商銀-古亭分行
<b>Bank Code</b>	108-0306
<b>Account Number</b>	03101-000033-3
<b>Title</b>	財團法人私立開南大學

### 3. International bank transfer

<b>Bank Name</b>	<b>SUNNY BANK INTERNATIONAL BANKING DEPARTMENT</b>
<b>Bank Address</b>	<b>2FL. NO.143 FU HSING N. RD. TAIPEI TAIWAN</b>
<b>Bank Telephone Number</b>	<b>886-2-27191616</b>
<b>Bank FAX Number</b>	<b>886-2-27190179</b>
<b>Swift Code</b>	<b>SUNYTWTP</b>
<b>Beneficiary's A/C NO.</b>	<b>031010000333</b>
<b>Beneficiary's A/C Name</b>	<b>KAINAN UNIVERSITY</b>

※Message for the Beneficiary: APPLICANT'S NAME

※Please ensure the money is transferred in **full** to the beneficiary bank account and pay the processing fee on your own.

※The application fee is non-refundable.

## Application Documents

1. Application form with personal signature (Form 2).
2. Declaration for International Students with personal signature (Form 3).
3. Affidavit for Presentation of Admission Documents (Form 4).
4. KNU New Student Grant Application Form (Form 5).
5. A photocopy of the applicant's highest education diploma and transcript (Please attach its Chinese or English version).

※Admitted students are required at the time of registration at KNU to submit the original diploma of their highest degree and an official transcript, verified by R.O.C. embassies, consulates, or missions abroad or other notary institutes authorized by the Ministry of Foreign Affairs, R.O.C. in the country where the documents were originally issued and attach its Chinese or English version certified by Taiwan's overseas representative. Should there be no overseas office of R.O.C. in the country where the documents were originally issued, the admitted student may contact an overseas R.O.C. office nearest to the country or contact the Ministry of Education for document verification.

6. A copy of financial statement within 3 months issued by a bank with a minimum balance of USD 3,000.
  - (1) Applicants who are awarded Taiwan Scholarship should submit the certificate.
  - (2) If the applicant has a sponsor to fulfill the financial obligation, then the sponsor must provide a letter declaring their relationship with the applicants and their intention to provide financial support throughout their period of study.

7. Passport/Certificate of Identification: R.O.C. Alien Resident Certificate for those holding one
8. Language Proficiency Certificate (Refer to page 3 for Language Proficiency Requirements.)
9. Autobiography or Study Plan in either English or Chinese.
10. Other reference documents. (Optional)
11. A photocopy of the application fee receipt NT\$2,000.

#### ※Notice

1. Applicants can simultaneously apply for 2 departments and a total of 3 majors. Please mark the priority with numbers in the application form. The applicant may be admitted by only one department.
2. Applicants from Vietnam and Indonesia should present a foreign language proficiency certificate. Applicants for degree courses taught in English must submit an English proficiency certificate. Applicants for degree courses taught in Chinese must submit the certificate of Taiwan's "Chinese Language Proficiency Test (TOCFL)" or the certificate of HSK (Hanyu Shuiping Kaoshi).

※Refer to page 4 and 5 Language Proficiency Requirements

3. No application documents will be returned.
4. This admission prospectus operates under the MOE Regulations Regarding International Students Undertaking Studies in Taiwan. Documents and relevant regulations will be subject to the most updated version of the MOE Regulations Regarding International Students Undertaking Studies in Taiwan. Regulations Regarding International Students Undertaking Studies in Taiwan
5. If an admitted student is found to not meet the requirements or the submitted documents are false, forged, faked, altered, or the academic qualifications are illegal or invalid, the admission qualification will be forfeited and the student will be expelled. No academic qualifications will be issued. If the situation above is discovered after graduation, the school has the right to withdraw and revoke their degree certificate, an announcement will be made to cancel their graduation qualifications.
6. Obtaining an admission permit to KNU does not guarantee the issuance of a Resident Visa.

## Assessment

The international recruitment center will accept the applications from international students and assess their qualifications and pass the qualified students to the appropriate academic units for secondary screening. The final result will be announced by the International Cross-Strait Affairs Committee.

## Matriculation

1. Admitted students should register with their department by the designated time. Applicants who fail to complete the following registration procedures are regarded as forfeiting their admission.

(1) Passport

- (2) Visa
  - (3) Admission Letter
  - (4) Four 2-inch passport size photo
  - (5) Original copy of highest education diploma and transcript notarized by a ROC overseas representative office.
  - (6) A proof of the National Health Insurance (Taiwan) for those who have studied in Taiwan or proof of medical and injury insurance (obtained abroad and verified by the R.O.C. embassies, consulates, or missions abroad, valid at least six months after the student arrives).
  - (7) Health certificate within 3 months, which should be verified by Taiwan's overseas representative office if the medical exam is done overseas.
  - (8) Financial Statement within 3 months (USD 3,000)
2. Admitted undergraduate students who are unable to enroll for any reason may apply for a one-year deferral of admission before the announced deadline. Admitted graduate students may apply for a deferral to their department/institute. The deferral is valid upon approval. Admitted graduate students who are unable to enroll in the second semester will be disqualified.
  3. Transferring credits from other universities is possible by application to the department/institute, based on the relevant regulations of KNU.

## New Student Grant

1. The total amount of tuition and miscellaneous fees waived for two semesters for Overseas Chinese and international students in the Bachelor's programs are as follows:

School Year	Freshman		Sophomore		Junior	
	1 <sup>st</sup> semester	2 <sup>nd</sup> semester	1 <sup>st</sup> semester	2 <sup>nd</sup> semester	1 <sup>st</sup> semester	2 <sup>nd</sup> semester
<b>Tuition &amp; Miscellaneous Fees Deduction</b>	100%	20%	20%	20%	20%	20%

A transfer student will receive the grant according to his/her school year.

2. The total amount of tuition and miscellaneous fees waived for one semester for Overseas Chinese and foreign students in the Master's program is 50% in the first semester and 50% in the second semester of the first year of study.

- ※Kainan University reserves the right to update the regulations on scholarships without prior notice.
- ※The submission of the documents should be done before the deadline of the school enrollment during the admission process.

## Tuition and miscellaneous Fees

1. The chart below shows the amount of tuition and miscellaneous fee according to academic year 111.

(Or search from the accounting office website: Tuition and fees (knu.edu.tw))

2. The currency is all in New Taiwan Dollars for each semester.

School	Department/Program	Tuition & Miscellaneous Fees
商學院 School of Commerce	國際榮譽學士學位學程 International Honors Program (IHP)	
	企業與創業管理學系 Department of Business and Entrepreneurial Management	NT 47,000
	國際企業學系 Department of International Business	
	國際企業管理(碩士) Master's Program in International Business	NT 51,000
資訊學院 School of Informatics	資訊管理學系 Department of Information Management	NT 47,000
	資訊管理學系(碩士) Master's Program in Information Management	NT 51,000
	資訊傳播學系 Department of Information Communication	NT 55,000
	電影與創意媒體學系 Department of Film and Creative Media	NT 55,000
觀光運輸學院 School of Tourism and Transportation	空運管理學系 Department of Air Transportation	
	國際物流與運輸管理學系 Department of International Logistics and Transportation Management	NT 47,000
	觀光與餐飲旅館學系 Department of Tourism and Hospitality Management	
	休閒事業管理學系 Department of Leisure and Recreation Management	
	觀光運輸學院碩士班觀光休閒組 Master's Program of Tourism and Transportation (Tourism and Leisure Section)	NT 51,000
	觀光運輸學院碩士班航空運輸物流組 Master's Program of Tourism and Transportation (Air Transportation and Logistics Section)	
人文社會學院 School of Humanities and Social Sciences	應用英語學系 Department of Applied English	
	應用日語學系 Department of Applied Japanese	NT 46,000
	應用華語學系	

	Department of Applied Chinese 人文社會學院公共事務碩士班 Master Degree Program in the Graduate Institute Public Affairs of School of Humanities and Social Sciences 人文社會學院應用語言碩士班日語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Japanese Studies Program) 人文社會學院應用語言碩士班英語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied English Studies Program) 人文社會學院應用語言碩士班華語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Chinese Studies Program)	NT 51,000
健康照護管理學院 School of Healthcare Management	保健營養學系 Department of Nutrition and Health Sciences	NT 54,000
	健康產業管理學系 Department of Health Industry Management	NT 52,000
	健康照護管理學院健康照護技術碩士班 Master's Program of Health Care Technology	NT 51,000
	法學院 School of Law	NT 46,000
	法律學系 Department of Law	NT 51,000
	法律學系(碩士) Master's Program of Laws	NT 51,000

3. Student can apply for refund when drop out or suspended from school. Such regulations are conducted by the Ministry of Education, the table below shows the refund amount and standards:

Suspension/ Drop out period	Tuition Fee	Miscellaneous Fee	Others (Computer and Network Usage/Language Audio-Visual Fee)	Safety Insurance
Before matriculation	No payment required			
After matriculation	Refund 2/3	Fully refund		Non-refundable
Attends class less than 1/3 of the semester	Refund 2/3	Refund 2/3	Refund 2/3	
Attends classes for 1/3 of the semester	Refund 1/3	Refund 1/3	Refund 1/3	
Attends classes for more than 2/3 of the semester	Non-refundable			

## Dormitory Fees

1. The chart below shows the amount of dormitory fees according to academic year 111. (Or search from the students' affairs office website: Kainan University Regulation Search Web)
2. The amounts are all in New Taiwan Dollars. The dormitory fee amount is calculated by an academic year.
3. An amount of NT1,500 will be charge for electricity bill.

Dormitory	Room Type	Dormitory Fee (As an academic year)	
<b>Student Resident Hall 1 (Bedsit)</b>	Quad	NT25,500	
	Standard	Triple	NT34,000
		Double	NT51,000
	Exquisite	Quad	NT26,200
	*Equipped with refrigerator	Triple	NT34,900
		Double	NT52,100
<b>Student Resident Hall 2 (Studio)</b>	Quad	NT31,500	
	Standard	Triple	NT42,000
		Double	NT63,000
	Exquisite	Quad	NT32,200
	*Equipped with refrigerator	Triple	NT42,900
		Double	NT64,100

## Other fees

The amounts are all in New Taiwan Dollars.

Content	Estimated Amount
<b>Book Cost</b>	NT500-1000/per textbook, depending on the teaching material specified by the lecturer.
<b>Foreign Student Insurance</b>	Medical Insurance (Only required for the first 6 months after enrollment) First 6 months after enrollment: NT3,270 (NT545 x 6 months)

	Safety Insurance: NT494
<b>Computer and network communication usage Fee</b>	NT1,600
<b>Language audio-visual Fees</b>	NT1,000
<b>National Health Insurance Fee</b>	Starting from living in Taiwan successively for half a year: NT4,956 (NT826/per month × 6 months), paid every six months.

## Regulations Regarding International Students Undertaking Studies in Taiwan

**Article 1** These Regulations are formulated in accordance with the provisions of Article 25, Paragraph 3 of the University Act, Article 32, Paragraph 1 of the Junior College Act, Article 41, Paragraph 1 of the Senior High School Education Act, and Article 6, Paragraph 3 of the Primary and Junior High School Act.

**Article 2** A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who meets the following requirements is permitted to apply for admission to an educational institution, in accordance with the provisions of these Regulations:

1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.
2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education

administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

**Article 3** An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

**Article 4** An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

1. If an international student is applying for admission to a master’s degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations;

2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

**Article 5** In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the admission quota that was approved for the institution for the previous academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the admission quota that was approved for the institution for the previous academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may augment the number of places at their institution available to international students by the number of places that were available to local students within the admission quota that was approved for the institution for the previous academic year and shall first report such an increase to the Ministry of Education for

approval.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

**Article 6** A university or tertiary college that recruits and admits international students into any year of its programs shall formulate its own related admission regulations and make these public after they have been approved by the Ministry of Education, and formulate a set of international student admission guidelines that outline details of the degree programs that admit international students, the length of time in which each program must be completed, admission quotas, admission eligibility requirements, reviewing and screening methods, and any other related regulations.

**Article 7** International students applying for admission to a university or tertiary college shall submit the following documents and apply directly to the university or college during its designated application period, and applicants who pass the review or screening process will be issued an admission notice:

1. An enrollment application form

2. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, university, college, or private organization.

4. Other documents required by the educational institution being applied to.

When an educational institution reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

**Article 7-1** An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

**Article 8** An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2. An international student who has graduated from a school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, Paragraph 1, or the provisions of Article 7, Paragraph 1, Subparagraph 2.

**Article 9** A university or tertiary college that admits international students shall promptly register details of the following into the international student data management information

system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.

**Article 10** An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.

**Article 11** An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each competent education administrative authority has some provision that overrides it.

**Article 12** An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution. However, student whose application was handled in the same manner as the admission procedures for domestic students and who apply for naturalization to acquire the nationality of the ROC in accordance with Subparagraph 1 to 3, Paragraph 1, Article 4 of the Nationality Act is not subject to this requirement.

If international student who studies in university or tertiary college in Taiwan want to transfer to another university or tertiary college. Each university or tertiary college shall formulate its own regulations regarding transfers of international students who study in university or tertiary college in Taiwan, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not

permitted to transfer to another university or tertiary college.

**Article 13** A university or tertiary college may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. A university or tertiary college may also apply, *mutatis mutandis*, its own international student admission regulations to accept suitable international students as non-degree students.

With approval from each competent education administrative authority, senior secondary schools, junior high schools, and elementary schools may recruit international students for short-term periods of study in Taiwan of one year or less.

**Article 14** Educational institutions at all levels that establish programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so in accordance with the regulations governing overall scale of and resources for development of an educational institution at their level, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.

**Article 15** In order to provide incentive awards for outstanding international students who are studying at universities and tertiary colleges in Taiwan, the Ministry of Education may set up international student scholarships or may subsidize universities and tertiary colleges to do so.

To encourage international students to come and study in Taiwan, universities and tertiary colleges may allocate funds to set up scholarships or financial study assistance to international students.

**Article 16** Universities and tertiary colleges shall designate units or personnel to be responsible for handling international student admission applications, counselling, and liaison matters. These units or personnel shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, universities and tertiary colleges shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

**Article 17** A five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students

who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval no later than November 30 each year, before recruitment may begin. The competent education administrative authorities at the municipality, county, and city levels shall submit their approved lists of the approved quotas for each educational institution in their jurisdiction to the Ministry of Education no later than December 31 each year for future reference.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

When necessary, the categories of countries and quotas for the admission of international students referred to in Paragraph 1 may be stipulated by the Ministry of Education in consultation with the Ministry of the Interior, and the Ministry of Foreign Affairs.

**Article 18** Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. An enrollment application form.

2. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable

Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan.
4. Documentary evidence of the eligibility of a guardian in Taiwan.
5. A power of attorney from the student's parents or other legal representative, which has been authenticated by an overseas mission, appointing the guardian in Taiwan.
6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.
7. Any other documents required by the school, college, or university.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

**Article 19** The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act

as the guardian in Taiwan of up to five international students.

**Article 20** An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:

1. An enrollment application form;

2. A photocopy of a legitimate resident permit;

3. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication

by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the competent education administrative authority for a transfer to be admitted to a school that has a vacancy.

A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This 'provisional' status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

#### Article 20-1

If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student's country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

**Article 21** The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the previous two articles, or who have received a MOFA Taiwan Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.

2. Students admitted to an educational institution in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.

3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the same level.

A student who was admitted to an educational institution in Taiwan before the date of effect of the February 1, 2011 amendment to these Regulations shall pay tuition and other for this stage of education fees in accordance with the pre-amendment provisions.

**Article 22** When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan.

If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

**Article 23** If an investigation verifies that an international student has violated the provisions of the Employment Services Act, their educational institution, or the appropriate competent authority shall immediately handle the matter in accordance with the regulations.

**Article 24** If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located and send copies of these notifications to the Ministry of Education.

**Article 25** If it is considered necessary, the competent education administration authority may visit educational institutions that admit international students. Any institution found in violation of the provisions of these Regulations shall be dealt with in accordance with the provisions of the applicable laws and regulations.

If an educational institution is not acting in accordance with the provisions of Article 23, depending on the circumstances, the appropriate competent education administration authority may also adjust the international student enrollment quotas for that educational institution.

**Article 26** The provisions of Article 7, Paragraph 4, Subparagraphs 1, 3, and 4, and of Articles 9, 15,

16, 22, and 24 also apply, *mutatis mutandis*, to the application procedures, scholarships and subsidies, supervision and guidance, absences from one quarter or more of the total scheduled class hours of a semester, and the reporting of changes to or loss of student status for international students who come to Taiwan to study Mandarin at a Chinese Language Centers affiliated with a university or tertiary college in Taiwan.

**Article 27** The format of the forms referred to in Article 7, Paragraph 1, Subparagraph 1; in Article 18, Paragraph 1, Subparagraph 1; and in Article 20, Paragraph 1, Subparagraph 1 shall be determined by each educational institution. The format of the forms referred to in Article 18, Paragraph 1, Subparagraphs 5 and 6 shall be prescribed by the Ministry of Education. Article 27-1 Experimental education institutes may recruit international students to study in Taiwan in accordance with the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below, and apply, *mutatis mutandis*, the provisions of the following articles of these Regulations:

1. Article 2.
2. Article 3.
3. Article 4.
4. Article 11.
5. Article 13, Paragraph 2.
6. Article 17, Paragraph 1.
7. Article 18.
8. Article 19, Paragraph 1.
9. Article 20, Paragraph 1 to Paragraph 4.
10. Article 22.
11. Article 23.
12. Article 25, Paragraph 1.
13. The preceding article.

The plans that an experimental education institute draws up related to international students' undertaking studies at their institute in Taiwan shall include items pertaining to putting in place personnel specifically responsible for international students.

The categories of countries from which an experimental education institute is permitted to recruit international students are the same as those set out in the regulations specifying the categories of countries from which elementary and secondary level schools are permitted to recruit international students.

A person who meets the criteria set out in Article 19, Paragraph 1 is restricted to being the

guardian of just one international student. However, any person who is also the person in charge of an experimental education institute or is the legal representative of a non-profit body that has established an experimental education institute, that person is restricted to being the guardian of up to five international students.

Experimental education institutes shall incorporate the regulations they draws up governing the fees for international student that they enroll and associated refunds into the fee collection and refund regulations referred to in Article 6, Paragraph 4, Subparagraph 7, of the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below.

If an international student loses their student status, suspends their studies, or changes or terminates their undertaking a period of short-term study, or had other changes in their circumstances, the experimental education institute shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where the experimental education institute that the student attended is located, and send copies of these notifications to the Ministry of Education, and to the competent education administrative authority of the special municipality, county or city where the experimental education institute that the student attended is located, and the school where the student is nominally registered.

**Article 28** These Regulations shall take effect on August 1, 2012.

The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.

=====END OF REGULATIONS=====

## 開南大學外國學生申請入學繳交資料紀錄表 Kainan University Check List for Application Materials

※請用電腦打字 Please fill in this form electronically.

繳交資料紀錄表（申請人務必就已繳交之資料，於註記欄內打勾）

Please check items below that you have submitted.

以下為必繳資料：

The documents below are compulsory.

註記 Check (V)	申請資料 Application Documents	份數 No. of copies
	1.入學申請表並附貼二吋半身脫帽照片【表2】 A completed application form with a two-inch bust bare photo attached 【Form 2】	1
	2.外國學生切結書【表3】 Declaration for International Students【Form 3】	1
	3.文件驗證補繳切結書【表4】 Affidavit for Presentation of Admission Documents【Form 4】	1
	4.開南大學新生入學助學金申請表【表5】 KNU New Students Bursary Application Form【Form 5】	1
	5.已驗證之最高學歷或同等學力證明文件影本 One photocopy of the certificate or diploma of the highest degree obtained abroad, or documentation of equivalent academic attainment	1
	6.已驗證之歷年成績單影本 One photocopy of the year-by-year grade transcript issued by the academic institution and verified by a Taiwanese overseas embassy or consulate	1
	7.財力證明或獎學金證明 A copy of the Financial Statement or Proof of Scholarship	1
	8.國籍證明文件或護照影本 Verification of nationality or a copy of passport	1
	9. 語文能力證明(以中文為母語者免附) A copy of the language proficiency certificate. (Native Chinese speakers are exempt from this requirement.) ※Refer to Language Proficiency Requirements in page 4 and 5.	1
	10.自傳或讀書計劃：含學習動機、學習期限及未來展望（以中文或英文撰寫） An autobiography or study plan written in Chinese or English, including the purpose, duration, and expectation.	1
	11.申請費收據影本或轉帳明細 A photocopy of the payment receipt or bank transaction.	1

開南大學外國學生入學申請表

Kainan University Application for Admission as an International Student

一、個人基本資料 Personal Data

姓名 Full Name	(中文) In Chinese				此處貼 最近二吋半身 脫帽相片 Photo
	(英文) In English				
性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female	婚姻狀況 Marital Status	<input type="checkbox"/> 已婚 Married <input type="checkbox"/> 未婚 Single	通訊軟體 ID	
出生日期 Date of Birth		出生地點 Place of Birth		<input type="checkbox"/> Facebook : _____ <input type="checkbox"/> Instagram : _____ <input type="checkbox"/> Line : _____ <input type="checkbox"/> WhatsApp : _____ <input type="checkbox"/> WeChat : _____	
護照號碼 Passport No.		國籍 Nationality		城市/省 City/ Province	
電子信箱 Email			行動電話 Cellphone No.		
申請入學時間 Semester Enrollment	<input type="checkbox"/> 秋季班(9月入學) / Fall Intake (September Enrollment) <input type="checkbox"/> 春季班(2月入學) / Spring Intake (February Enrollment)				
推薦人(單位) Recommender	<div style="text-align: right;"><i>無推薦人則免填</i> <i>Leave it blank if there's no recommender.</i></div>				
通訊地址 Mailing Address				住家電話 Tel. _____	
父親 Father	姓名 Name		出生地點 Place of Birth		
	國籍 Nationality		聯絡電話 Telephone No.		
母親 Mother	姓名 Name		出生地點 Place of Birth		
	國籍 Nationality		聯絡電話 Telephone No.		

二、申請人教育背景 Applicant's Educational Background

最高學歷 Highest Educational Attainment	<input type="checkbox"/> 高中 Highschool <input type="checkbox"/> 大學 College <input type="checkbox"/> 其他 Others	文憑/學位 Diploma/Degree <input type="checkbox"/> 高中文憑 High school diploma <input type="checkbox"/> 大學學位 College degree
校名 School's Name		

學校所在地 School Location (Country)	
就學期間 Duration of Study	入學 Start date：西元 _____ 年 _____ 月 _____ 日 (YYYY/MM/DD) 畢業 Graduation date：西元 _____ 年 _____ 月 _____ 日 (YYYY/MM/DD)

### 三、擬申請就讀系(所) Application for a Degree Program

#### 學士班(四年制) Bachelor's degree (4 years)

每位申請人最多可申請 3 個志願，其中最多包括 2 個重點產業學系。請在「志願」欄以 1、2、3 註明優先順序。每位申請人最後只會錄取一個學系。

You can select up to 3 departments and indicate the priority by marking 1, 2, 3 in the 'Select' column. The applicant will be admitted by only one department.

For example, if you select 'IHP 1', 'Air Transportation 2', 'International Business 3', it means IHP is your first choice, followed by Air Transportation, and then International Business in succession

學院名稱 School	學士班 Bachelor's Degree	志願 Select	是否就讀重點 產業專班 Key Industry Class
商學院 School of Commerce	企業與創業管理學系 Department of Business and Entrepreneurial Management		
	國際企業學系 Department of International Business		
	商學院國際榮譽學士學位學程* International Honors Program		
資訊學院 School of Informatics	資訊管理學系 Department of Information Management		
	資訊傳播學系** Department of Information Communications		<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
	電影與創意媒體學系 Department of Film and Creative Media		
觀光運輸學院 School of Transportation and Tourism	國際物流與運輸管理學系 Department of International Logistics and Transportation		
	觀光與餐飲旅館學系 Department of Tourism and Hospitality Management		
	空運管理學系 Department of Air Transportation		
	休閒事業管理學系 Department of Leisure and Recreation Management		
人文社會學院 School of Humanities	應用日語學系 Department of Applied Japanese		

and Social Sciences	應用英語學系 Department of Applied English		
	應用華語學系*** Department of Applied Chinese		
健康照護管理學院 School of Healthcare Management	保健營養學系** Department of Nutrition and Health Sciences		<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
	健康產業管理學系** Department of Health Industry Management		<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
法學院 School of Law	法律學系 Department of Law		

\*全英語授課 English Medium Instruction

\*\*重點產業外籍生專班 Foreign Students' Bachelor Program, Departments of Key Industry

\*\*\*外籍生專班 Foreign Students' Bachelor Program

### 碩士班 Master's degree

最多可填選填選 2 個志願

You can select up to 2 departments by marking with numbers.

學院名稱 School	碩士班 Master's Degree	志願 Select
商學院 School of Commerce	國際企業學系 Master of International Business	
資訊學院 School of Informatics	資訊管理學系 Master of Information Management	
觀光運輸學院 School of Transportation and Tourism	觀光運輸學院碩士班觀光休閒組 Master's Program of Tourism and Transportation (Tourism and Leisure Section)	
	觀光運輸學院碩士班航空運輸物流組 Master's Program of Tourism and Transportation (Air Transportation and Logistics Section)	
人文社會學院 School of Humanities and Social Sciences	應用語言碩士班日語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Japanese Studies Program)	
	應用語言碩士班英語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied English Studies Program)	
	應用語言碩士班華語組 MA in Applied Language Studies, School of Humanities and Social Sciences(Applied Chinese Studies Program)	
	人文社會學院公共事務碩士班 Master Degree Program in the Graduate Institute Public Affairs of School of Humanities and Social Sciences	
健康照護管理學院 School of Healthcare Management	健康照護技術碩士班 Master's Program of Health Care Technology	

法學院 School of Law	法律學系 Master of Laws	
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#### 四、其他 Others

在臺期間各項經費來源 State your plans for financing your education in Taiwan

個人儲蓄 ( )  
Personal Savings (金額 Amount in US Dollars)

父母支援 ( )  
Parent Supports (金額 Amount in US Dollars)

獎助金 ( )  
Scholarship (來源及金額 Source & Amount in US Dollars)

其他 ( )  
Others (來源及金額 Source & Amount in US Dollars)

健康情形 Health Condition

佳 (Good)    尚可 (Average)    稍差 (Poor)  
如有疾病或缺陷請敘明之 Describe any illnesses or health problems you may have.

#### 五、新生入學助學金申請 New Students Bursary Application

- 是 Yes (請填寫申請表【表 5】 Please fill up the application form【Form 5】)
- 否 No

#### 六、學生宿舍申請 Application for Dormitory

- 否 No
- 是 Yes (請填寫以下申請表 Please fill up the application form.)

學宿 Dormitory	房型 Room Type	費用 (一學年) Dormitory Fee (As an academic year)	選擇 Select (Please tick)	
學生宿舍一宿 (雅房) Student Resident Hall 1 (Bedsit)	標準 Standard	四人房 Quad	NT25,500	
		三人房 Triple	NT34,000	
		二人房 Double	NT51,000	
	精緻 Exquisite *Equipped with refrigerator	四人房 Quad	NT26,200	
		三人房 Triple	NT34,900	
		二人房 Double	NT52,100	
學生宿舍二宿 (套房) Student Resident Hall 2 (Studio)	標準 Standard	四人房 Quad	NT31,500	
		三人房 Triple	NT42,000	
		二人房 Double	NT63,000	
	精緻 Exquisite	四人房 Quad	NT32,200	

	*Equipped with refrigerator	三人房 Triple	NT42,900	
		二人房 Double	NT64,100	

電費另計，每學年預收電費 NT1,500。An amount of NT1,500 will be charge for electricity bill.

注意：宿舍分配依據宿舍現況安排。

NOTICE: The accommodation will be arranged according to the actual dormitory availability.

以上資料業由本人填寫，且經詳細檢查，在此保證其正確無誤。

I have carefully reviewed the above information and hereby attested that all of it is correct.

開南大學於本次招生作業中，授權取得學生之識別類、特徵類、學習經歷類等個人資料作為本校建立名單及招生聯繫之用，並須基於「學生資料管理」之目的，向有意願就讀之錄取學生蒐集與就學相關的資料，以供本校於學生求學期間及地區內的必要利用，例如學籍建立、資料管理、教育行政、住宿安排、必要聯繫等。

During the admission operations, Kainan University (KNU) is authorized to obtain my personal information such as identification, characteristics and learning experiences, for admission only. KNU would use my information to confirm my qualification, establish the student list, arrange school accommodation, offer the scholarship, and contact and accomplish other related purposes during the time of studying at KNU.

申請人簽名 / Applicant's Signature

申請日期(MM/DD/YYYY) / Date of Application

## 外國學生切結書

### Declaration for International Students

一、本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。

I hereby attest that I am qualified to apply for admission as an international student under the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education, Republic of China (R.O.C.)

二、本人申請資格保證符合以下其中之一(請打 V)：

I hereby attest that I fulfill one of the following conditions (please check):

1. 具外國國籍且未曾具有中華民國國籍，且符合：(1)未曾以僑生身分在臺就學，(2)未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。  
A person of foreign nationality who has never held the Republic of China (“R.O.C.”) nationality and who must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year of the application according to the “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.”
2. 具外國國籍，申請時兼具中華民國國籍者，須具備以下條件：(1)自始未曾在臺設有戶籍，且最近連續居留大陸、香港及澳門以外之海外地區六年以上，(2)每曆年在國內停留期間未逾120日，(3)未曾以僑生身分在臺就學，(4)未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。  
A person of foreign nationality who at the time of their application also holds dual R.O.C. nationality shall have never had a household registration in Taiwan, and have been living abroad (not including Mainland China, Hong Kong and Macau) continuously for more than 6 years and staying in Taiwan for no more than a total of 120 days per calendar year, and who must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year of the application according to the “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”
3. 具外國國籍，申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，須具備以下條件：(1)自內政部許可喪失中華民國國籍之日起至申請時已滿八年，且最近連續居留大陸、香港及澳門以外之海外地區六年以上，(2)每曆年在國內停留期

間未逾120日，(3) 未曾以僑生身分在臺就學，(4) 未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

A person of foreign nationality who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application, and have been living abroad (excluding Mainland China, Hong Kong and Macau) continuously for more than 6 years and staying in Taiwan for no more than a total of 120 days per calendar year, and who must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current academic year of the application according to the “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”

4. 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時須於香港、澳門或海外連續居留滿六年以上，每曆年在國內停留期間未逾120日。

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had a household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years, staying in Taiwan for no more than a total of 120 days per calendar year

5. 曾為大陸地區人民具外國國籍，且未曾在臺設有戶籍，申請時已連續居留大陸、香港及澳門以外之海外地區六年以上，每曆年在國內停留期間未逾120日。

A person who was formerly from the Mainland Area and who has foreign nationality and has never had a household registration in Taiwan, and who at the time of their application has been living abroad (excluding Mainland China, Hong Kong and Macau) continuously for more than 6 years, staying in Taiwan for no more than a total of 120 days per calendar year

- ※ 以上所指中華民國國籍係指國籍法第二條規定辦理：有下列各款情形之一者屬中華民國國籍：(1) 出生時父或母為中華民國國民。(2) 出生於父或母死亡後，其父或母死亡時為中華民國國民。(3) 出生於中華民國領域內，父母均無可考，或均無國籍者。(4) 歸化者。
- R.O.C. nationality is defined by Article 2 of the Nationality Act: A person who meets one of the following requirements has acquired the nationality of Republic of China: (1) a person whose father or mother was, at the time of his/her birth, a citizen of the Republic of China, (2) a person born after the death of his/her father or mother who was, at the time of his (her) death,

a citizen of the Republic of China, (3) a person born in the territory of the Republic of China and whose parents are both unknown or are stateless, or (4) a naturalized citizen

※ 連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。

If the calculated calendar year is not one complete calendar year, their stay in Taiwan should not exceed 120 days within the calculated calendar year period.

三、本人所提供之最高學歷畢業證書(報名大學部者為高中畢業證書、研究所者為大學或碩士畢業證書)均為教育部認可、經駐外單位驗證屬實，保證於錄取報到時繳交經駐外單位驗證之外國學校畢業證書正本。(中文或英文翻譯本)

The diploma I provided (high school diploma for applying undergraduate program, bachelor's or master's degree diploma for postgraduate program) is recognized by the Ministry of Education and verified by Taiwan's overseas representative office. Upon registration, a photocopy of the certificate of diploma obtained from a foreign educational institution and verified by Taiwan's overseas representative office shall be submitted with a notarized translation in either Chinese or English.

四、本人未曾遭中華民國各大專院校以操行或學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍。如違反此規定並經查證屬實者，本人同意取消入學資格並註銷學籍  
I have never been expelled from any university or college in Taiwan under these circumstances (with drop-out records due to failure in conduct grades, academic grades, or in violation of laws or school rules). Should I breach any regulations, I will be denied admission and my student status will be revoked.

五、上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事屬實者，本人願意學校註銷學籍處分，絕無異議。

I agree to authorize Kainan University to verify any information provided above. If any of it is found to be false, I have no objection to being deprived of registered student status.

此致 開南大學  
Submitted to Kainan University

立書人簽名 Applicant's signature :

日期 Date (MM/DD/YYYY) :

## 文件驗證補繳切結書

### Affidavit for Presentation of Admission Documents

本人\_\_(請填寫姓名)\_\_申請貴校外國學生申請入學\_\_(請填寫申請系所)\_\_, 保證於報到註冊時補交下列文件：

I, \_(Full name)\_, applying for admission to \_ (Name of department/graduate institute) \_ at KAINAN UNIVERSITY, hereby promise that I will submit the following documents at the time of registration:

經駐外單位驗證之國外最高學歷證件正本一份

An original copy of highest academic credential authenticated by a Taiwan Overseas Representative Office

經駐外單位驗證之歷年成績證明正本一份

An original copy of year-by-year grade transcript authenticated by a Taiwan Overseas Representative Office

若在報到時無法提供繳驗經駐外單位驗證之學歷證明及成績單正本；本人願放棄錄取資格，絕無異議。

\*文件為中英文以外之語文，應附經驗證之中文或英文譯本

If I am unable to submit an original copy of highest academic credential and transcript authenticated by a Taiwan Overseas Representative Office at the time of registration, I am willing to give up the admission with no objection.

\*If the language is other than Chinese or English, a Chinese or English translation should be attached.

申請人簽名 / Applicant's Signature\_\_\_\_\_

申請日期/ Date of Application (MM/DD/YYYY)

表 5  
Form 5

開南大學新生入學助學金申請表

KNU New Student Grant Application Form

申請人姓名 Name			
學系 Department		入學年度 Current School Year	<input type="checkbox"/> 秋季班(9月入學) / Fall Semester (September Enrollment) <input type="checkbox"/> 春季班(2月入學) / Spring Semester (February Enrollment)
學位 Degree	<input type="checkbox"/> 學士班 Bachelor <input type="checkbox"/> 碩士班 Master	性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
國籍 Nationality		手機 Mobile number	
現在通訊處 Emergency Contact			
繳交資料 Application Documents	<input type="checkbox"/> 歷年成績單 highest academic background transcript <input type="checkbox"/> 語言證明 language certificate		
申請人簽名 Applicant's Signature		日期 Date	(月/日/年) (MM/DD/YYYY)

以下欄位由國際及兩岸事務處委員會填寫

審查結果 Review results	
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