

# 開南大學境外生獎學金服務學習紀錄表

## Service Record Form

學生姓名 Name:      系級 Department:      學號 Student no.:      日期 Date:

| 日期<br>Date | 起迄時間<br>Time | 服務單位<br>Office<br>Served | 服務時數<br>Service<br>Hours | 工作內容<br>Tasks<br>Performed | 考核人簽章<br>Signature of<br>Supervisor/Advisor | 備註<br>Remarks |
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| 合計Total    | 小時 Hours     |                          |                          |                            |                                             |               |

### Note:

1. 獲得境外生全額學雜費全免之學生，需協助處理校內學術或行政單位臨時性、特定性及事務性等工作，一學期服務時數為三十六小時。For those who receive scholarship, it is compulsory to provide 36-hour service in a semester; the service includes temporary, specific and routine work for academic or administrative units.
2. 獲獎學生應於獲獎當學年12月底或6月底前完成時數，並將服務學習記錄表送交境外生服務中心。Please complete the service task and submit the form to Office of International and Cross-Strait Affairs no later than the end of December or June.